Things To Do

• Decide how voters will access the system
• Write instructions on how to return the ballot
• Review all ballots for content
• Run Logic and Accuracy testing
• Test system with screen readers
• Communicate with Elections team
• Create publicity for system
Access AVBM System

• Make it easy
• Every voter can access via Voter Lookup
Confirmation of Eligibility

Please confirm your eligibility to access this system.

Under California law, only voters in the military, overseas voters, and voters with disabilities are eligible to use this accessible Vote by Mail system.

- I am either a voter with a disability or a military or overseas voter, and therefore I am eligible to use this accessible Vote by Mail system.
- I understand that my selections marked by this system and submitted to the San Mateo County elections official will then be transferred onto an official ballot for tabulation.
- I understand that my selections marked by this system must be printed by me and submitted to the San Mateo County elections official. Ballots that are mailed must be postmarked by November 7, 2017, and received no later than November 13, 2017. Ballots that are not mailed must be received no later than 8 p.m. Pacific Time on Tuesday, November 7, 2017.

I certify that all of the above are true.
Military/Overseas Voters
- Can return ballot by fax.
- Faxed ballots need oath of voter
- Doesn't need instructions about returning in person
- Cannot return ballot by email

Non Military/Overseas Voters
- Cannot return ballot by fax
- Needs instructions about returning in person
- Cannot return ballot by email
Write Instructions

How to Return Your Ballot

After marking and printing your ballot, you may return it in person or by mail.

How to mail your ballot using a San Mateo County return envelope

1. Print your marked ballot.
2. Place your marked ballot into the San Mateo County return envelope that you received in the mail.
3. Sign the envelope between the hole punches. This is important! In order to count your ballot, your signature on the envelope must match the signature in your voter registration record.
4. Seal the envelope.
5. Mail the postage-paid envelope.

If you need a San Mateo County return envelope, contact us at 650.312.5222 or registrar@smcare.org and we will mail one to you.

How to mail your ballot using your own envelope

1. Print your marked ballot.
2. Click the button below to print the Oath of Voter.
3. Sign the Oath of Voter and write your address on the form. Your voted ballot—if you send it in your own envelope—cannot be counted unless the Oath of Voter is
Write Instructions

Voting is Easy!
1. Vote your ballot and put it in this envelope.
2. Sign next to the X in the signature box.
3. Seal the envelope.
4. Return or postmark your ballot by Election Day.

Oath of Voter

I, ________________________________, understand that my name and signature will be permanently separated from my voted ballot to maintain its secrecy at the onset of the tabulation process and thereafter.

My San Mateo County residence address is:

Street Address ___________________________ City ___________________________ Zip ____________

Residence Address (No P.O. Box or Mailing Address) ________________________________
Proofing & Testing the System

- Review all ballot content
- Run Logic and Accuracy testing in all three languages
Proofing & Testing the System

• Test system using different browsers/screen readers
  – Browsers: IE, Chrome, Firefox
  – Operating Systems: Windows 7, Windows 10, MacOS
  – Screenreaders: JAWS, NVDA, Narrator, VoiceOver

• Send instructions and system link to Voting Accessibility Advisory Committee
Communication

Tell Elections Team
  – VBM Unit
  – Phone Bank
  – Poll Workers
  – Vote Center Staff
Publicity

Create
– Press Release
– Flyer
– Web page

San Mateo County
Accessible Vote by Mail System

A new service for voters with disabilities for the

November 7, 2017
Consolidated Municipal, School and
Special District Election

What
Voters with disabilities can vote privately and independently by
accessing and marking a ballot in a screen-readable format from any
computer. Ballots must be printed out and returned to the
Registration & Elections Division. Marked ballots cannot be emailed.

When
Access the service anytime, day or night, through November 7, 2017
at 8 p.m.

How
• Go online to www.shapethefuture.org/MyElectionMaterials and
enter your information to find a link to your ballot; or
• Email us at registrar@smcinfo.org or call 650.312.5222 to have a
link to your ballot emailed to you.

Voters with disabilities can:
• Vote on any computer with internet access.
• Use a screen reader to mark their ballot privately and independently.
• Easily access the service anytime, day or night.
SOS certifies October 11
Go live on October 25
Wait for ballots to be returned!
After the Election

• 5 ballots were returned!
• Debrief
• Write report to SOS
What We Learned

- Improve instructions
  - Make sure that all forms are screen readable and fillable
- Have more publicity
- Have additional places where voters can access system
- Conduct Survey